


SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

Contractor	<u>LDA Architects, Inc.</u>	Division/Section:	<u>SFHN/ZSFGH</u>
	<u>1108-A Bryant Street</u>	Director, SFHN	<u>Roland Pickens, Director, SFHN</u>
Address	<u>San Francisco, CA 94103</u>	DPH Administrator:	<u>Greg Wagner, Chief Financial Officer</u> 
		Program Manager:	<u>Benito Olguin</u> Phone <u>759-4630</u>
Contact	<u>Thomas Lee, Managing Principal</u>	Contract Analyst:	<u>Ron Rossi</u> Phone <u>554-2839</u>

Request for approval of a contract with LDA Architects Inc. for services in facilities compliance, programming, and feasibility assessments for San Francisco General Hospital buildings 1, 9, 10, 20, 30, and 40 in the amount of \$496,692 for a two year term (24 months).

Profit Non-Profit LBE RFQ – Number: 26-2014 Date: 12/15/2014
 New Renewal Mod Sole Source – Approval Date: _____

Number of years DPH has been doing business with this organization: 5+

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u>	<u>Proposed Transaction</u>	<u>Annualized Difference</u>
	(new)	4/1/2016 – 3/31/2018	
Funding Sources:			
General Funds (Capital budget)		\$443,475	-\$0-
TOTAL DPH REVENUES		\$443,475	-\$0-
12% Contingency Amount		\$53,217	-\$0-
CONTRACT TOTAL		\$496,692	-\$0-
<i>ANNUAL AMOUNT OF CONTRACT</i> (estimate)		\$221,737	-\$0-
Agency Funds		-\$0-	-\$0-
Contract FTE		N/A	N/A

PROPOSED:

Mode(s) of Service & Unit of Service Definition (1 UOS = 1 Task Area)	No. of Clients		Number of Units	Unit Cost
	<u>N/A</u>	<u>Duplicated</u>		
	<u>N/A</u>	<u>Unduplicated</u>		
LDA Architects (Principals, Project Managers, and Professional Staff)				
Client/user management and meetings, team management and meetings,				
Existing conditions surveys, programming, planning/use recommendations			12	\$7,050.00
Design and structural upgrade concepts, report preparation and presentation				
Sub-contractors:				
KMD Architects				
Client/user meetings, team meetings, existing conditions surveys,				
Accessibility survey, programming, planning/use recommendations			10	\$7,212.00
Design and structural upgrade concepts, report preparation and presentation				
The Fire Consultants				
Client/user meetings, team meetings, existing conditions surveys,			5	\$3,930.00
Report preparation and presentation				
SOHA Engineers				
Client/user meetings, team meetings, existing conditions surveys,			7	\$36,207.00
ASCI 41 Seismic Evaluation/Seismic Hazard Rating update,				
Structural upgrade concept, report preparation and presentation				

Explanation of Service Change and Variances:

This is a new contract. LDA Architects' team will study the re-use of San Francisco General Hospital campus buildings 1, 9, 10, 20, 30, and 40 to determine an overall renovation approach for four major potential future reuse areas, including DPH-related administrative functions, clinical direct services, bio-medical functions, and housing.

Deliverables will include a report on the studied re-use alternatives, the performance of a Federal Emergency Management Agency (FEMA) American Society of Civil Engineers (ASCE) seismic rehabilitation for each building, a refreshing of the Seismic Hazard Rating for each building, and a cost estimate for each of the four re-use scenarios.

LDA Architects was selected under RFQ 26-2014.

Monitoring Report/Program Review and Follow-up:

The contract will be monitored in accordance with all applicable Departmental procedures.

Nondiscrimination and Cultural Competency:

If required, the Contractor will participate in the cultural competency requirements for the upcoming year.

Other Significant Issues:

LDA Architects is a professional corporation providing comprehensive services in planning, architecture, and interior design. LDA is the continuation of a practice established in 1951, now offering a full scope of design services. LDA is a certified Local Business Enterprise (LBE).

Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director:

Thomas Lee, Chairman, 50% shareholder
Brenda Lee Wong, Secretary/Treasurer, 50% shareholder

There are 2 board members, no vacancies, no term limits or any restrictions on the length of service.

Recommendations:

The Department recommends approval of this contract.